



Royal Albert Hall Hard Hat - Safe Working Practice

The Royal Albert Hall has identified, in addition to other control measures, the need for all personnel in specific areas to wear protective headwear (Hard Hats) during the Load In and Load Out of events. This is due to the risk of head injuries from working on and around Rigging/Lighting equipment. Movement of rigging or other automated equipment during a performance are subject to separate control measures and fall outside of this procedure. However the requirements of this SWP must be followed for such moves outside of performance times.

Whenever activity involving working on or around rigging, lighting or other technical equipment is taking place then **ALL** personnel in the following locations are required to wear a hard hat:

- Stage
- Choir Stalls
- Arena
- All of the Stalls (Including all entrances and exits)
- In/On the Main Arena Lift including at sub basement level.

Signage There are orange flashing beacons and illuminated signs located at the following locations: Stage Door, the top of G + 0 Stalls, F Vomitory, Door 11 and the Sub Arena area.

Both Bull Run entrances will have fixed signage as well as the flashing beacons.

The beacons and signage will be activated or de-activated by the Hall's Duty Technical Show Manager (TSM) only.

Production staff should contact either the TSM or the Event Manager to activate the beacon system and public address messaging.

Failure to Comply All RAH and Production management are to ensure this SWP is adhered to. Any personnel, who are asked more than once to put a hard hat on, will be required to leave the building and not return that day. Formal notification will be sent to their employer explaining the failure to comply, a copy of which will be forwarded to the RAH Chief Executive. Persistent offenders will be banned from the building on a permanent basis.

All incidents of non-compliance should be reported to the Senior Technical Manager and Health & Safety Manager as soon as possible.

Exceptions The only exceptions to this SWP are:

When there is an event where no equipment overhead is to be moved or personnel are not required to work at height.

Where a sound or lighting engineer is working at a desk for any considerable time, verbal consent to remove the PPE may be granted by the Duty TSM for the time the engineer is sat at the desk in a safe area. Any movement away from the desk must only be made with the PPE in place.

Protective Headwear Suitable head protection is to be provided by Production or Contractor. Arrival at the Hall without suitable PPE may result in the staff being turned away or work being delayed.

A small quantity of Hard Hats will be provided to the Promoter and artists, which should not be used by contractors.

Suitable PPE is to be worn to comply with this SWP. Headwear is to comply with BS EN 397 or BS EN 12492.

All PPE is to be worn correctly and where necessary secured with a strap under the chin of the wearer.

Document Owner	Senior Technical Manager
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